

1.0 TITLE OF EFFORT: CSO Support

2.0 TASK DESCRIPTION:

Provide support to the Chief S&MA Officers (CSO)

2.1 SOW REFERENCE: SOW 5.0a-e, 7.1.2.a

2.2 REQUIREMENTS

2.2.1. Chief S&MA Officers Support

Provide support to the program-level Chief S&MA Officers (CSO) as follows: Assist each CSO in performing the tasks and responsibilities associated with the functions of the CSO. Assist each CSO to identify, evaluate and track concerns and issues related to the flight risks of the Space Shuttle, International Space Station and Constellation programs. Produce an integrated SMSR Topic list from among the CSOs, S&MA Directors and S&MA Divisions for submission to the NASA Headquarters SMSR Facilitator via the CSOs. Evaluate and follow assigned issues. Make recommendations to the CSO regarding the need for detailed assessments or analysis and work with the Special Assessments Coordinator to initiate required efforts. Develop presentations and support meetings as designated by the CSO.

3.0 PERIOD OF PERFORMANCE: October 1, 2009 – April 30, 2010

4.0 ESTIMATED COSTS:

Contractor may provide travel, training, materials, and other non-labor resources as necessary to support task order requirements. Training may include selected professional discipline-based or spaceflight-based conferences with approval of the TMR.